



# Beaufort County Health Department

## Vacancy Announcement

### PUBLIC HEALTH NURSE III

**Opening Date**

November 5, 2024

**Closing Date**

December 6, 2024

**Hiring Salary Range**

\$63,273 - \$82,255

**Position Number**

407-50-163  
Pay Grade 73

**Hours of Work**

Monday-Friday  
8am – 5pm

Schedule may be amended to accommodate service needs.

All nurses work shelters in times of disaster.

**Applications must be submitted on the state PD107 form**

**Mail**

**Applications:**  
Beaufort County Health Department  
Attn: S Graham  
1436 Highland Dr.  
Washington, NC 27889

**Pre-employment drug screening, background check, driving record, and/or credit check will be required as a pre-condition of employment.**

**Beaufort County is an Equal Opportunity Employer.**

**Description of Work**

The primary purpose of this position is to serve as the Breast and Cervical Cancer Control Navigator for Beaufort County Health Department. The NC Breast and Cervical Cancer Control Program provides free or low-cost breast and cervical cancer screenings and follow-up to eligible women. This position evaluates women for eligibility and coordinates referrals for screenings, exams, diagnostic procedures (as indicated), medical consultations, and patient navigation services to women enrolled in the program by performing needs assessments and addressing identified barriers to care. Other duties include providing clinical support for Women's Health, Primary Care, General, and Enhanced Role Nurse services for STD clients, including screening and treatment.

**Minimum Education and Experience Requirements**

- Graduation from a four-year college or university with a B.S. in Nursing which includes a Public Health Nursing rotation and two years of Public Health nursing experience; OR
- Master's degree in public health and graduation from a school of professional nursing and two years of professional nursing experience; OR
- Graduation from a school of professional nursing and three years of professional nursing experience including two years of Public Health nursing experience; OR
- An equivalent combination of training and experience.

**License and Certification Requirements**

A current license to practice as a Registered Nurse in North Carolina by the NC Board of Nursing; Current CPR certification; Valid driver's license.

**Knowledge and Skill Requirements**

- Thorough knowledge of and skill in the application of nursing theory, practice, principles, and techniques employed in the field of public health and related programs
- For employees in expanded role positions, considerable knowledge of, and skill in obtaining a health history and performing physical examinations sufficient to determine if there is any deviation from normal
- Considerable knowledge of available resources and organizations and the ability to coordinate these as needed
- General knowledge of current social and economic problems relating to public health, including health disparities
- Ability to plan, coordinate, and oversee the work of others
- Ability to deal tactfully with others and to exercise good judgment in appraising situations and make decisions
- Ability to work in partnership with patients and with other service providers to elicit needed information and to maintain effective working relationships
- Ability to record accurately services rendered and to interpret and explain records, reports, and medical instructions
- Considerable knowledge of and ability to apply the principles and practices of public health
- Adequate computer skills to allow communication, patient record documentation, and accessing of information

**Benefits**

- Annual and sick leave, Paid Holidays
- Health, Life, and Dental Insurance
- Supplemental insurance options (Vision, Dental, Cancer, etc.)
- LGERS Retirement, 401K